MRS Since 1989

HRDC CLAIMABLE | **ISO 29993 CERTIFIED** Learning Service Provider

MRS Training Program 2026

Trusted by Government, GLCs & Corporate Organisations

PEOPLE MANAGEMENT ESSENTIALS
FOR NON-HR LEADERS



Lead people better. Manage performance, communication and workplace issues with confidence.

REGISTER 2, SECOND SEAT AT 50% OFF

Bring a colleague and strengthen your team's people-management capabilities.

Limited time offer. Secure your places early!

WHAT YOU WILL GAIN

- People Management Fundamentals for Non-HR Leaders
- Knowledge of Employment Laws & HR Compliance
- Effective Performance Management Skills
- Better Hiring & Talent Retention Decisions
- Stronger Communication & Employee Relations

WHY THIS PROGRAMME MATTERS TODAY

People management is no longer the sole responsibility of the HR Department. As HR plays an increasingly strategic role within organisations, supervisors, executives, and managers are expected to share responsibility for managing and developing their teams.
This programme equips non-HR leaders with the essential knowledge and practical skills to manage performance, communication, workplace issues and employment responsibilities with confidence.

WHO SHOULD ATTEND

- Executives, supervisors, managers, and non-HR leaders responsible for managing people, performance, and workplace issues.

DATE
3–4 November, 2026
(2 Days)

TIME
8.30 am - 5.00 pm

VENUE
Kuching

FEE PER PAX
Normal Rate (NR) **RM 2,380**
Couple Rate **RM 3,570** For 2 participants

**An additional 8% SST will apply.*



MEET OUR TRAINER
NUR AMIRAH

Experienced HR practitioner with over 34 years of experience in the public and private sectors. A certified HRD Corp trainer and former HR Manager, she specialises in employment law, industrial relations, performance management and people management.

LIMITED SEATS. REGISTER NOW!

Scan QR code or contact us for registrations.

WHY TRAIN WITH MRS?
HRDC Claimable & ISO Certified | Corporate & Government Trusted | Practical & Business-focused | Industry-Expert Trainers

PROGRAMME OUTLINE

01 **INTRODUCTION**
Provides an overview of Malaysia's labour framework and the principles that support fair and harmonious workplace practices.

02 **MALAYSIAN LABOUR LAWS**
Introduces key employment laws in Malaysia and the role of legal bodies in regulating and resolving workplace matters.

03 **EMPLOYMENT CONTRACT**
Explains the fundamentals of employment contracts, including key terms, types, and mutual responsibilities between employer and employee.

04 **RECRUITMENT & SELECTION**
Focuses on effective hiring practices to attract, assess, and select the right talent using structured and fair methods.

05 **MANAGING POOR PERFORMANCE**
Covers how to identify, address, and manage employee performance issues in a structured and compliant manner.

06 **EFFECTIVE COMMUNICATION**
Highlights essential communication skills and techniques to improve clarity, understanding, and workplace interactions.

07 **MISCONDUCT**
Explains how to identify and manage employee misconduct while ensuring fair and appropriate disciplinary action.

08 **MANAGING EMPLOYEE DISPUTES**
Focuses on handling workplace conflicts effectively through proper communication, documentation, and HR collaboration.

SIRIM
CERTIFIED TO ISO 29993:2017
CERT. NO.: 00103

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Early Bird Rate applies for registrations confirmed 30 days before the program date.

**An additional 8% SST will apply*

WHAT THIS FEE INCLUDES

- Full training program as stated
- Participant materials and learning resources
- Practical templates, tools, or checklists
- Certificate of completion
- 2 Tea Breaks & Lunch each day
- HRDCorp claimable documentation support
- Guided action planning for workplace application

HRDC CLAIMABLE COURSE

We are HRDCORP registered training provider.

This course is 100% claimable. Subject to employer eligibility and HRDCorp approval.

LIMITED SEATS. REGISTER NOW!

‹ Scan QR code ›

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