

# VEHICLE MAINTENANCE

July 30, 2024 | Kuching

## COURSE OBJECTIVES & OUTCOMES

- ✓ Understand the concept of road traffic safety management, regulations and legal compliance
- ✓ Understand the critical techniques of scheduling proper vehicle maintenance for different vehicle types, makes, models and components
- ✓ Understand how a purposeful intentional and teamwork approach on effective vehicle maintenance can save lives, overall vehicle maintenance costs and down time.
- ✓ Understand how to use the right types of vehicle maintenance and perform vehicle maintenance procedures
- ✓ Understand inspection procedures, its related regulations and inspection standards



## WHO WILL GREATLY BENEFIT?

Safety Managers, Fleet Executives, Safety Auditors, Supervisors, Transport Officers, Drivers and whoever interested in road safety traffic management especially from organizations with a fleet of vehicles.



## COURSE CONTENT

### ROAD TRAFFIC SAFETY MANAGEMENT, REGULATIONS & LEGAL COMPLIANCE

### VEHICLE MAINTENANCE

Introduction and functions of Vehicle Components:

- Chassis Frame
- Engine System (petrol and diesel)
- Cooling System
- Lubrication System
- Electrical System (Including battery & charging)
- Transmission System
- Steering System
- Brake System
- Suspension System
- Wheel, Rim & Tyre

Types of Vehicle Maintenance  
Vehicle Maintenance Schedule

### VEHICLE INSPECTION & RELATED REGULATIONS

- introduction of Types of Inspections
- Inspection Standards

## EXPERT TRAINERS & FACILITATORS

Our Lead trainer is a competent vehicle inspector and involved in crash investigations. He is experienced in parts & components salvage; remanufacturing vehicle components; hybrid system diagnosis services; commercial vehicle diagnostic service; CIAST – trainer certificate and coach certificate; certified trainer, he is also Lead Auditor ISO39001:2012 Road Traffic Safety Management System.

He was with Sharp-Rozy, JPJ, Puspakom, ICAM (now DRB-HICOM Uni. of Automotive); and retired from Malaysian Institute of Road Safety Research (MIROS) in 2020. He is also a JPK – Industry Expert in Transport Sector; Jawatankuasa Teknikal Standard (Permanent Member); Jawatankuasa Teknikal Penilaian Standard (Member) and Jawatankuasa Pembangunan Standard (NOSS Development Panel).

He is also associated with the Automotive Accessories Traders Association of Malaysia (AAA) as executive advisor and advisor for Malaysia Commercial Vehicle Traders Association (MCVTA).

To register, please scan the QR code or visit [www.trainingprovider.org](http://www.trainingprovider.org)





VEHICLE INSPECTION SESSION

THEORY SESSION

**REGISTRATION FORM**

**VEHICLE MAINTENANCE | July 30, 2024 | Kuching**

Do you intend to utilize HRDCorp Levy for this program? **Yes / No**  
 Upon submission of this form, I have read and accepted the terms & conditions of this registration

**Participant 1**

Name : .....  
 Position : .....  
 Contact : .....  
 Email : .....

**Participant 2**

Name : .....  
 Position : .....  
 Contact : .....  
 Email : .....

**Participant 3**

Name : .....  
 Position : .....  
 Contact : .....  
 Email : .....

Company : .....  
 Address : .....  
 Tel : ..... Fax : .....  
 Company Stamp :

**Nominating Person**

Name : .....  
 Position : .....

**Approving Person**

Name : .....  
 Position : .....

**Invoice Attention to** : .....  
 Email : .....

**MRS MANAGEMENT SDN BHD (275222-P)**



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 ✉ robin.mrstraining@gmail.com

**INVESTMENT FEE**

\*The fee is not yet inclusive of SST  
 \*New rate of 8% SST applies

Per Participant

<b>EARLY BIRD RATE</b>	<b>NORMAL RATE</b>	<b>CLOSING DATE OF REGISTRATION</b>  One week before commencement of the course
PER PAX PER COURSE	PER PAX PER COURSE	
<b>RM 1,300</b>	<b>RM 1,500</b>	 
<b>Applicable for registrations received and paid one month before commencement of the course</b>	<b>Applicable for registrations received and paid after the EBR closing date</b>	
		<b>* July 23, 2024</b>

**TERMS & CONDITIONS**

- Fees** are inclusive of programme materials, refreshments, luncheons and certificate.
- Participants** are to drive own vehicle to the site.
- Outstations participants** are advised to call MRS before making any air-travels and hotel payments. MRS shall not be liable for any loss or damage, costs or additional charges that may arise from the failure to confirm with us before making such arrangements.
- Payment, Confirmation & Admission**  
 An invoice shall be issued upon receipt of your registration form. Payment is required by the early bird rate closing date or other dates stated on the invoice, whichever is applicable. Full payment is expected prior to the commencement of the course. We reserve the right to refuse admission for registration that remains unpaid. A Letter of Undertaking may be acceptable with prior notice and consent.
- Substitution/Replacement of Participants**  
 Substitutions are allowed at no extra charge provided MRS is notified in writing at least 5 working days prior to the course wherein any substitution proposed thereafter, MRS may reserve its right to disallow such proposal, and any substitution which may be accorded thereafter (if any), MRS reserves its right to add an additional charge there to.
- Cancellation of Participants**

For Paid Registration	For Unpaid Registration
<ul style="list-style-type: none"> <li>30 days before course: Full refund or transferable</li> <li>14 days before course: Refund minus 15% admin fee or transferable</li> <li>Less than 14 days before course: No refund but transferable</li> <li>No show: No refund and not transferable</li> </ul>	<ul style="list-style-type: none"> <li>30 days before course: No applicable admin fee</li> <li>14 days before course: 15% admin fee chargeable</li> <li>Less than 14 days before course: Full fees chargeable and transferable</li> <li>No show: Full fees chargeable and not transferable</li> </ul>

- \*Transferable - to a similar or different course with the necessary top up fee should the course transferred to, is of a higher value
- Number of participants**  
 MRS has the right to postpone the training if the number of participants is not up to minimum requirement.
  - Postponement**  
 While all care shall be taken to carry on the course as scheduled, there may be circumstances that may deem it necessary for MRS to postpone or merge with another similar course. In such instance, participants hereby indemnify and holds MRS harmless from any cost incurred. Payment received will not be refunded but can be credited to MRS's other courses.
  - Permanent Cancellation**  
 In the event of a permanent cancellation by MRS of a course and provided the event is not postponed to a later date or merged with another course, a full refund shall be made for paid registrations and no applicable admin fee for unpaid registrations. Participants hereby indemnify and holds MRS harmless from any cost incurred.
  - Participants have read and consent to MRS processing the registration data in accordance with the Personal Data Protection Notice posted on www.trainingprovider.org. As such, they have discharged their responsibility of ensuring the information provided herein is the most up-to-date information as possible.
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