

Organised by



EFFECTIVE PRESENTATION SKILLS

March 12, 2024 | June 11, 2024, Kuching



COURSE OVERVIEW

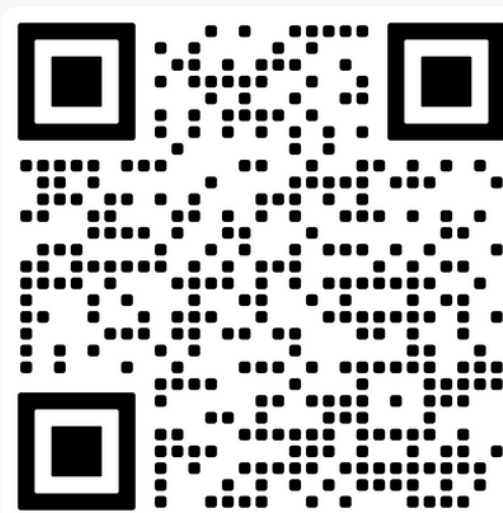
A presentation can make or kill a deal, a partnership or even a career. This is why learning to give a powerful presentation is a must-have skill. Boring, uninspiring and unclear presentations are a dime a dozen. They waste precious time and muddy the issues. This practical workshop will give you all the tools and techniques to craft and deliver presentation that are crisp and engaging.

LEARNING OUTCOMES

- Learn to understand your audience
- Learn to keep your audience interested
- Avoid death by PowerPoint
- Avoid distraction verbal ticks
- Learn engaging body language
- Learn to present concisely

REGISTER NOW!

Scan QR code to register >>



LEARNING MODULE

Module 1

Crafting Your Message
Finding Your Gift to Your Audience
Applying the Rule of 3
Activity 1: The Distillation Process

Module 2

Understanding Your Audience
The Who Before the What
The WIIFM Model
Activity 2: WIIFM in Action

Module 3

Using Effective and Powerful Language
Words that Engage and Paint Picture
Eliminating Fillers and Pacing
Activity 3: Umm Clinic

Module 4

The Art of Body Language
Gestures and Posture
Facial Expression and Movement
Activity 4: Body Language Scan

Module 5

Slide-ology
The Zen of Slides
Presenting with Slides
Activity 5: Slide Design

Module 6

Practice and Delivery
Correct Practice
Pre - Game Rituals
Activity 6: Practice Design

Get to Know the Trainer!



For over 15 years, Ivan has been a very passionate trainer in designing and delivering exciting yet effective training and educational programs. He works with a wide range of organizations and businesses ranging from large to small, local and fortune 500, public and private to enhance the productivity of their human resources. His area of expertise combine a global outlook with deep understanding of the local culture range from presentation and persuasion skills; team - building, and Business English. He is able to blend with our local language and culture after living in Malaysia for over 30 years.

INVESTMENT FEE (Per Participant)

*The fee is not yet inclusive of 6% SST

EARLY BIRD RATE	NORMAL RATE	CLOSING DATE OF REGISTRATION
PER PAX PER COURSE	PER PAX PER COURSE	EBR: One month before commencement of the course NR: One week before commencement of the course
RM1,300	RM1,500	
Applicable for registrations received and paid one month before commencement of the course	Applicable for registrations received and paid after the EBR Closing Date	

The Organiser reserves the right to make any amendments that are deemed necessary in the best interest of the workshop.

Please register me/us for the workshop on **EFFECTIVE PRESENTATION SKILLS**

- March 12, 2024 | Kuching
- June 11, 2024 | Kuching



Do you intend to utilize HRDCorp Levy for this program? **Yes / No**

Upon submission of this form, I confirm I have read and accepted the terms and conditions of this registration.

Name :

Position :

Email :

Name :

Position :

Email :

Name :

Position :

Email :

Company :

Address :

Tel:..... Fax:.....

Email :

Nominating Person :

Position :

Approving Person :

Position :

Invoice Attention to:.....

Email :

TERMS & CONDITIONS:

- Fees are inclusive** of programme materials, refreshments, luncheons and certificate.
- Outstations participants** are advised to call MRS before making any air-travels and hotel payments. MRS shall not be liable for any loss or damage, costs or additional charges that may arise from the failure to confirm with us before making such arrangements.
- Payment, Confirmation & Admission**
An invoice shall be issued upon receipt of your registration form. Payment is required by the early bird rate closing date or other dates stated on the invoice, whichever is applicable. Full payment is expected prior to the commencement of the course. We reserve the right to refuse admission for registration that remains unpaid. A Letter of Undertaking may be acceptable with prior notice and consent.
- Substitution/Replacement of Participants**
Substitutions are allowed at no extra charge provided MRS is notified in writing at least 5 working days prior to the course wherein any substitution proposed thereafter, MRS may reserve its right to disallow such proposal, and any substitution which may be accorded thereafter (if any), MRS reserves its right to add an additional charge thereto.
- Cancellation of Participants**

For Paid Registrations	For Unpaid Registrations
30 days before course: Full refund or transferable 14 days before course: Refund minus 15% admin fee or transferable Less than 14 days before course: No refund but transferable No show: No refund and not transferable	30 days before course: No applicable admin fee 14 days before course: 15% admin fee chargeable Less than 14 days before course: Full fees chargeable and transferable No show: Full fees chargeable and not transferable

- ***Transferable** - to a similar or different course with the necessary top up fee should the course transferred to, is of a higher value
- Postponement**
While all care shall be taken to carry on the course as scheduled, there may be circumstances that may deem it necessary for MRS to postpone or merge with another similar course. In such instance, participants hereby indemnify and holds MRS harmless from any cost incurred. Payment received will not be refunded but can be credited to MRS's other courses.
 - Permanent Cancellation**
In the event of a permanent cancellation by MRS of a course and provided the event is not postponed to a later date or merged with another course, a full refund shall be made for paid registrations and no applicable admin fee for unpaid registrations. Participants hereby indemnify and holds MRS harmless from any cost incurred.
 - Participants have read and consent to MRS processing the **registration data** in accordance with the Personal Data Protection Notice posted on www.trainingprovider.org. As such, they have discharged their responsibility of ensuring the information provided herein is the most up-to-date information as possible.

Closing Date: March 5, 2024 | June 5, 2024

MRS MANAGEMENT SDN BHD (275222-P)

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